

NAPLES MUSIC CLUB

Guidelines for Disclosing Potential Conflicts of Interest

All members of the governing Board of Directors and staff shall disclose any potential personal or financial conflict of interest annually. In the event of a conflict of interest with matters coming before the Board, the Board member will not vote or use his/her personal influence on the matter.

The following questions are designed to assist in determining the nature and extent of any outside interest that might possibly involve conflicts of interest with the affairs of the Naples Music Club. Please read each question carefully and then answer briefly and concisely in the space that follows. Note that "family" is defined as any relative, natural or by law.

Disclosure of Interests

A. Have you or any member of your family owned, directly or indirectly, an interest in an organization doing business with the Naples Music Club currently or in the past 24 months?

Yes _____ No _____
If "Yes", explain:

B. During the 24 months preceding the date hereof, have you or any member of your family received, directly or indirectly, compensation or anything of value from an organization or person doing business with the Naples Music Club?

Yes _____ No _____
If "Yes", explain:

C. Have you or any member of your family within the past 24 months, or currently, been an officer, director, employee, or otherwise retained by an organization or person doing business with the Naples Music Club?

Yes _____ No _____
If "Yes", explain:

D. Do you have any potential conflicts of interest not covered by the above?

Yes _____ No _____
If "Yes", explain:

I certify that the above questions have been answered to the best of my ability, and of my own free will.

Signed _____

Date _____

Printed Name _____

Reviewed by: _____ Date: _____

Comments: _____